



## **CITY OF NORMANDY**

7700 NATURAL BRIDGE ROAD  
NORMANDY, MISSOURI 63121

(314) 385-3300  
FAX: (314) 385-1054

### **Minutes of the Normandy City Council Meeting Tuesday, June 3, 2014 7:30 p.m.**

**BE IT REMEMBERED** that the City Council of the City of Normandy held a Council meeting on Tuesday, May 6, 2014 at 7:35 p.m. at Normandy City Hall, 7700 Natural Bridge Rd., Normandy, MO 63121.

Printed copies of all Bills and Resolutions considered at the meeting and Community Block Grant public hearing handouts were available in the Council Chambers.

Upon roll call being taken, the following members were found present:

Councilperson Walter Moss  
Councilperson Lelia Martin  
Councilperson Delrita Futrell  
Councilperson Bryan Teets  
Councilperson Terry Gannon  
Councilperson Brian Quinlisk  
Councilperson Bob Reid  
Mayor Patrick Green

Councilperson Tony Evans was absent.

#### **PLEDGE OF ALLEGIANCE:**

#### **APPROVAL OF AGENDA:**

Motion to approve the agenda for June 3, 2014

Motion by Councilperson Gannon  
Seconded by Councilperson Moss  
Upon voice vote  
All Ayes have it. The motion carried.

#### **COMMENTS OF CITIZENS:**

Karen Locke, 7669 Florissant Road,

- St. Vincent Greenway bike tour that went from Delmar and ended at UMSL
- Councilperson Gannon's mother made loaves for bread, Doug worked out a deal for pizzas for 50% off the pizza, and CAN (Citizen's for the Advancement of Normandy) picked up the tab.
- When Normandy has events it would be good for a representative from each Ward to be present, if the councilperson cannot make the event.
- If anyone is interested in joining CAN can contact her.

Barbara Scales, 5510 Winchelsea Drive

- Windshield repair to her vehicle, wanted to make sure City was not charged for second visit.

Rick Samson, 3810 St. Ann's Lane

- Concerns about sidewalks on Augusta and 3820 St. Ann's Lane that were laid last year were not poured correctly and that they were not under 12 month warranty anymore.
- Rodney Jarrett stated that a month after his original concern, there was a walkthrough done and Shamrock was made aware of the issues. Shamrock is not a 1/3 done with the projects from last year, but had to be called because of the weather. Shamrock will do the warranty work.

Sharon Brown, 5500 Winchelsea Drive

- Concerns about vandalized houses on Holborn and a demolished house on Winchelsea that has a lot of shrubbery.
- Mayor Green stated a sticker on the back of the house indicating that it's a property that's being checked and Code Enforcement is aware of it.

Dan Linck, 7610 Augusta

- Concerns about building code violations at Sabboth Manor, a flexible gas line, and rooftop air conditioner powered by an orange extension cord; provided photos.
- Rodney stated that Sabboth Manor received a notice regarding railings, the roof, and painting.
- Sabboth Manor responded, the City issued an ultimatum about their intent to make repairs and a timeline Sabboth Manor would comply. Rodney will check on the roof and gas line.
- Councilperson Quinlisk stated that some of the violations are fire violation and to bring those to the fire inspector and they may move on it. Atty. Garrett stated they have been notified.

#### **CONSENT AGENDA:**

Motion to approve the Consent Agenda for June 3, 2014

Motion by Councilperson Gannon

Seconded by Councilperson Reid

Upon voice vote

All Ayes, motion carried.

#### **REPORTS OF OFFICERS:**

##### **MAYOR:**

Mayor Green

- Great Streets is starting early, trenching for utility lines to be buried has begun. The public will be made aware of traffic issues.
- A citizen's project management committee which includes former councilperson Mark Beckmann, Don Morice, and Lee LeBeouf are the eyes and ears on the ground and liaison to the public.

##### **CITY COUNCIL:**

Councilperson Martin

- City inspections- Who is doing the city inspections? Mayor Green stated that Mr. Jarrett is doing them and at the suggestion to the council they are looking at St. Louis County. Regina Fitzgerald specializes in apartments. This is something we can look at for a workshop.
- City administrator position- concerns about the East West Gateway has grant funds available for grants. Mayor Green stated the 353 Group will look more closely at those grants. Atty. Garrett stated that he wants to have a brief closed meeting about the city administrator position.

Councilperson Quinlisk

- Storage of two water trucks, and a dump truck at Public Works. Rodney stated the company is paying monthly rent. There was a discussion. Atty. Garrett stated the City can rent it only at fair market value.

##### **CITY TREASURER:**

Treasurer Charles Ellis

- Summary and explanation of breakdowns given about the financial reports.
- There was a discussion about account transfers and how it will impact the budget.
- Ms. Doran's efforts were commended. Mayor Green stated another workshop within the next thirty days will be would be good.

Motion to approve the Treasurer's Report

Motion by Councilperson Gannon

Seconded by Councilperson Martin

Upon voice vote

All Ayes have it. The motion carried.

##### **CHIEF OF POLICE:**

Chief Mininni

- Crime statistics data given.
- Hiring board on June 11<sup>th</sup> and June 12<sup>th</sup> at City Hall and council members are welcomed to attend.
- Twelve radios were installed in our vehicles at no cost to the City.

- Contact Police you see something is happening to be concerned. Barbara Scales complained about a loud radio, Chief Mininni stated that to call 911 when it occurs, if there is not a response at the non-emergency number.

#### Resident

- Concerns about children are playing in the street. Chief Mininni stated that we have a dedicated traffic team and a radar trailer that can help with that and we can do hotspot policing and have the officers get out and talk to the kids.

#### **PUBLIC WORKS DIRECTOR:**

##### Rodney Jarrett

- MoDot is doing some repairs on the border of the City and gave a work schedule for the 43 day breakdown.
- CBDG will be discussed tonight, he suggestions the funds continue to be used for city's infrastructure.

#### **CITY ATTORNEY:**

Will be discussed under new business.

#### **CITY ADMINISTRATOR:**

Will be discussed under new business.

#### **OLD BUSINESS:** None.

#### **NEW BUSINESS: NEW BILLS**

Bill number 14-03, Ordinance 671: An ordinance authorizing the Mayor of the City of Normandy, Missouri, to execute the FY 2015 municipal application for Community Development Block Grant (CDBG) funding with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

##### Councilperson Quinlisk

- Requested an explanation about the ordinance. Atty. Garrett stated it allows the City to receive the CDBG funds and then there has to be a public hearing about how the funds will be used before the allocation is received.

Motion for first reading of bill number 14-03, Ordinance 671

Motion by Councilperson Moss

Seconded by Councilperson Gannon

Upon voice vote

All Ayes. Motion passed.

- Atty. Garrett gave the first reading.

Bill number 14-04, Ordinance 672: An ordinance amending sections 390.010 and 390.020 of the City of Normandy, Missouri, city code prohibiting the parking or storage of commercial vehicles.

##### Councilperson Quinlisk

- Will this effect a resident that is is storing it for his or her business? Atty. Garrett stated that the ordinance addresses heavy equipment items being stored in Normandy, because other municipalities won't let them.
- There was a discussion. Atty. Garrett stated this is a first reading only and for residents to comment. The ordinance will be brought up at the next meeting.

Motion for first reading of bill number 14-04, Ordinance 672

Motion by Councilperson Quinlisk

Seconded by Councilperson Gannon

Upon voice vote

All Ayes. Motion passed.

- Atty. Garrett gave the first reading.

Bill number 14-05, Ordinance 673: An ordinance authorizing the Mayor of the City of Normandy Missouri, to execute the Municipal Housing and Community Development Cooperation Agreement of 2015-2017; and supplemental agreements thereto with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Motion for first reading of bill number 14-05, Ordinance 672

Motion by Councilperson Reid

Seconded by Councilperson Gannon

Upon voice vote

All Ayes. Motion passed.

- Atty. Garrett gave the first reading.

Motion for second reading of bill number 14-05, Ordinance 672

Motion by Councilperson Quinlisk

Seconded by Councilperson Gannon

Upon voice vote

All Ayes. Motion passed.

- Atty. Garrett gave the second reading.

Motion to approve bill number 14-05.

Motion by Councilperson Moss

Seconded by Councilperson Gannon

Roll call vote:

Councilperson Moss Yes

Councilperson Teets Yes

Councilperson Martin Yes

Councilperson Gannon Yes

Councilperson Futrell Yes

Councilperson Quinlisk Yes

Councilperson Reid Yes

All Ayes. Motion passed.

Atty. Garrett

- Requested for Sharon Warren to attend QuickBooks training seminar, the software upgrade is included with the cost, \$418.00, for the seminar.

Motion to authorize Sharon Warren to attend the 2 day Quickbooks training seminar in the amount of \$418.00.

Motion by Councilperson Martin

Seconded by Councilperson Teets

Upon voice vote

All Ayes. Motion passed.

- Election will be on Tuesday, August 5<sup>th</sup> and the Council will need to decide when the meeting will be rescheduled.
- Request for Mayor to open the public hearing for CDBG.

Mayor Green

- Summarized the necessity to consider why the funds are used for the infrastructure in the City.

Barbara Scales

- Requesting windows, because of air traffic noise damaging her windows. The Mayor stated CDBG cannot be used for that because this year's funds were allotted already for the streets and sidewalks. Councilperson Gannon stated that Teens with World Changers will be in first part of July, but if you need any small things done put in an application.

Sharon Brown

- Replacement of gutter on her property. Councilperson Gannon stated for her to get her application to city hall.

Rodney Jarrett

- CDBG prior use of funds was summarized, also why it's in the City's interest to invest the funds in streets and sidewalks and that the CDBG funds can be stopped at any time. There was a discussion regarding CDBG and how the money should be allotted.

Motion to use the Community Development Funds 50% for streets and 50% for sidewalks.  
Motion by Councilperson Gannon  
Seconded by Councilperson Moss  
Upon voice vote  
All Ayes. Motion passed.

Motion for second reading of bill number 14-03  
Motion by Councilperson Moss  
Seconded by Councilperson Quinlisk  
Upon voice vote  
All Ayes. Motion passed.

➤ Atty. Garrett gave the second reading.

Motion to adopt bill number 14-03 as read.  
Motion by Councilperson Gannon  
Seconded by Councilperson Futrell

Roll call vote:

Councilperson Moss Yes  
Councilperson Martin Yes  
Councilperson Futrell Yes  
Councilperson Reid Yes  
All Ayes. Motion passed.

Councilperson Teets Yes  
Councilperson Gannon Yes  
Councilperson Quinlisk Yes

**ITEMS REMOVED FROM THE CONSENT AGENDA:**

None.

**OTHER NEW BUSINESS:**

None.

**COMMENTS OF CITIZENS:**

Doug Aikin, 7728 Augusta Avenue

- Bike tour- requested more officers added to traffic detail, the officers did a good job.
- Ward reports- recommends councilpersons take a project that will involve the community and is concerned about the lack of reports from the wards.

Councilperson Futrell

- Helped on easement on San Diego and volunteered the effort to acquire the Sinclair Station for free.

Councilperson Martin

- Assisted for the first two years at the concession stand at every single game.

Tim McDonnell 7721 Augusta

- Would like to see a forty-eight hour exemption for the commercial vehicle parking.

**ADJOURNMENT:**

**Motion**

Motion to go into a closed session and adjourn the meeting.

Motion by Councilperson Martin

Seconded by Councilperson Gannon

Upon voice vote

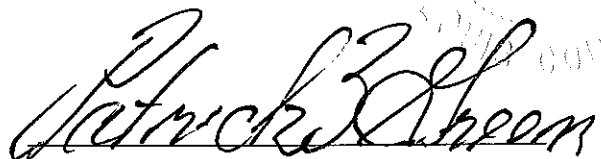
All Ayes, motion carried.

Meeting adjourned at 8:49 p.m.

ATTEST:



Sharon Warren  
City Administrator/Clerk



Patrick Green, Mayor

